

**FOSTER PARENT/RELATIVE/UNRELATED CAREGIVER NOTIFICATION OF MOVE**  
**Department of Human Services**

Case Name:	DOB:
Case Number:	Date of Removal from Home:

The above name child will be moved on . If you disagree with this decision, you have the right to appeal this decision within three days of notice receipt to the Foster Care Review Board unless conditions 1-4 below are checked.

The child is being moved for the following reasons: (Check one)

- ☐ 1. The foster parent/kinship caregiver has requested the child be moved.
- ☐ 2. The court has ordered that the child be returned home.
- ☐ 3. The child is being moved to and has been placed within your home for less than thirty days from the initial date of removal from home (e.g., foster home, relative home, institution, etc.).
- ☐ 4. The child is being placed in a relative's home and s/he has been placed within your home for less than 90 days from the initial date of removal from home.
- ☐ 5. DHS has reason to believe that the child has suffered sexual abuse, or non-accidental physical injury or there is a substantial risk of harm to child's emotional well being.
- ☐ 6. DHS believes it is in the child's best interest to be moved.

If conditions 1-4 above are checked, you do not have the right to appeal this decision.

If box 5 or 6 is checked, you may appeal the move of the child from your home. If box 6 is checked, the child may not be moved pending outcome of the appeal process. If box 5 is checked, the child may have already been removed from your home, but you still have the right to appeal the removal of the child. The phone number of the Foster Care Review Board is: 1-888-866-6566. You must make an oral appeal within 3 days of receiving this notification. A written appeal must be brought with you to the Foster Care Review Board hearing. If box 5 or 6 above are checked the worker must call the Foster Care Review Board at (517) 373-1956 to notify them of the proposed move.

Within 7 business days of receiving the oral appeal, the Foster Care Review Board will hold a hearing and make a recommendation regarding the child's placement. If the Foster Care Review Board agrees with DHS concerning the decision to move the child, the child will be moved. If the Foster Care Review Board disagrees with the decision to remove the child, the Foster Care Review Board will notify the court of jurisdiction of the disagreement. The court must then hold a hearing to determine the placement that is in the child's best interests.

Foster Care Worker Signature	Date
Foster Care Supervisor Signature	Date

Department of Human Services (DHS) will not discriminate against any individual or group because of race, sex, religion, age, national origin, color, height, weight, marital status, political beliefs or disability. If you need help with reading, writing, hearing, etc., under the Americans with Disabilities Act, you are invited to make your needs known to a DHS office in your area.